

To: Prospective Offerors

Quito, October 13, 2020

The U.S. Embassy in Quito, Ecuador requires buying Technical equipment with the following characteristics:

Item	Description	Specs	Qty
1	Desktops	Screen Size 18.5" Memory RAM 16GB Hard Drive 1TB Operation Systems (Win10 - Pro o Home) Win10 - Pro Processor Core i7 Ethernet Port VGA Port Microsoft Office	47
2	Multifunction Printer /Copier	Standard functions: Copier, emails, scanner, printer Max Copying Resolution 600 x 600 ppp Max Printing Resolution 1200 x 1200 ppp Work Cycle: Scan up-to 129.000 images /month Memory (Std) 2 GB in series Hard Drive 320 GB Ethernet Port, WIFI, USB Compatibility iOS and Android	10
3	High Performance Scanner	Type of Scanner Flat scanner, automatic document feeder scanner Resolution 600 ppp x 600 ppp (horizontal x vertical) Paper format A3 (29,7x42,0 cm), A4 (21.0x29,7 cm), A5, A6, B4, B5, B6, Letter, Legal, Executive Ultrasonic Sensor Reliability of daily workload 8.000 pages Duplex Scanning Output format JPEG, TIFF, TIFF multiple, PDF, PDF / lote, PDF with option of searching, PDF secure, PDF/A Dimensions 25.19 in x 20.55 in x 11.38 in (with x deep x high) weight: 59 lbs Box contents: Computer Power cord Installation instructions Software (CD) USB cable, Warranty certificate and local support.	9
4	Color Printer	Printing speed Color / Black Speed up-to 53 ppm Standard: Copier, email, Fax, print, Kit of hard drive productivity of 320 GB, scanned Work Cycle up-to 120.000 images/month Processor 1.05 GHz Print memory (normal/max.) 4 GB / 4 GB Ethernet Port, WIFI, USB Compatibility iOS and Android	2
5	Laptops	Screen Size: 15.6" Memory RAM: 8GB Hard Drive: 1TB Operation Systems (Win10 - Pro o Home) Win 10 - Pro Processor: Core i7 Ethernet Port VGA Port HDMI Microsoft Office	34

We will evaluate offers based on the best value to the US Government.

Vendors must deliver the equipment at Quito – Ecuador.

Contractors will be prequalified using Department of State guidelines. There is no testing (non-destructive or destructive) required for this work. All deliverables shall be submitted in English.

Pursuant to FAR 4.1102, bidders are required to be registered in SAM (System for Award Management) at the time a quotation is submitted. In order to register to SAM, please follow the instructions detailed in the following link.

<https://www.sam.gov/SAM/pages/public/help/samInternationalUserGuide.jsf>

If you would like to be considered for this project, your offer must be submitted via email **November 28th, 2020, 4:00 p.m.**

Direct any questions regarding this project to Jose Balseca, GSO Specialist / Procurement Supervisor BalsecaJJ@state.gov +593-2-398-5284 and/or Ana Jimenez Procurement Agent, at telephone number +593-2-398-5076, Email: JimenezAE2@state.gov in writing to same e-mail address.